

Migrant Education Consortia

The federally funded Migrant Education Program operates consortia at the discretion of the State Education Agency (SEA).

Requirements related to Title I, Part C – The Education of Migratory Children consortia are:

- A district must generate a required minimum level of funds or the district must enter a consortium in order to be eligible to receive the funds for the program. As of 1/1/08 the required amount is \$33,660.
- An entity that acts as the fiscal agent for a consortium, including a Local Education Agency (LEA), must submit a consortium plan and budget.
- When an LEA is the fiscal agent for a consortium, the LEA will address consortium activities in its action plans and include consortium funds in its consolidated plan budget.
- Each LEA that is a member of a consortium shall reflect in its action plan (where appropriate) how the consortium supports the district in meeting priority needs as outlined in the Kentucky Comprehensive Needs Assessment.
 - <http://education.ky.gov/KDE/Administrative+Resources/Federal+Programs+and+Instructional+Equity/Title+Programs/Migrant+Download+Page.html>.

The following description outlines how consortia are addressed in the consolidated planning process for the Migrant Education Program.

Members of a consortium designate the fiscal agent as the recipient of the funds allocated for the program. The fiscal agent pays all expenses for operating the agreed upon program for the consortium members and will receive cost reimbursement through Federal Cash Request from the Kentucky Department of Education.

Members of a migrant consortium will work with the fiscal agent to develop a plan according to established criteria for the program. The plan must show how the fiscal agent and the member districts will address the identified needs of migrant children and families and include a budget which accounts for all funds received for the program.

Each fiscal agent should enter MUNIS object codes in the MUNIS budget form. They will enter the administrative amounts by district on the Migrant Education Consortia Budget Form. The total of all amounts should be entered on the "TOTAL" line. Applicants should use the non-competitive grant federal funding matrix to complete the budget form.

Cooperatives and Local Education Agencies that serve as a consortium fiscal agent will work with the Kentucky Department of Education program consultants to submit a consortium plan, budget and assurances.

Contact Charliese Lewis at (502) 564-3791 for questions. All information should be submitted to Charliese.lewis@education.ky.gov. The deadline for applications is Friday, July 25, 2008.

Action Plan

An Action Plan is developed by a school or a district to meet the goals and objectives set by the school or district. Schools and districts use their Action Plans to carry out and manage activities designed to meet priority needs identified through the Comprehensive Needs Assessment. The Migrant Consortia Action Plan should address the following:

- I. Identify priority needs of eligible migrant children and families based on the comprehensive needs assessment;
- II. Set measurable goals that address priority needs;
- III. Develop objectives to reach goals based on causes, contributing factors, and future needs;
- IV. Design strategies and activities (based on research-based promising practices) to achieve the objectives;
- V. Specify the expected impact in terms of indicators of progress and success;
- VI. Identify funds needed to support the strategies/activities;
- VII. Build a budget which effectively integrates multiple resources to support activities;
- VIII. Evaluation process for assessing the impact the plan is having on student learning and education practices.

Migrant Education Consortia Application

This page must be completed and returned with the application to be approved

CONSORTIA MEMBERS:	
SUPERINTENDENT/CEO:	
ADDRESS:	
TELEPHONE:	
GRANT PROJECT COORDINATOR:	
GRANT COORDINATOR'S EMAIL:	
FISCAL AGENT:	
DISTRICT/INSTITUTION FINANCE OFFICER	
EMAIL:	
TELEPHONE:	

I swear under oath, subject to penalty for perjury, that I am authorized to execute this document and assure that the attached application has been reviewed and approved for implementation by all stakeholders and the district offices will comply with all requirements, both technical and programmatic, pertaining to the Migrant Education Program consortia grant. I acknowledge that failure to comply may significantly impact future funding, in addition to any applicable penalties under law.

Superintendent/CEO

Date

Migrant Education Consortia Budget Form

Fiscal Agent: _____

Please refer to the Non-competitive federal funding matrix at:

<http://education.ky.gov/KDE/Administrative+Resources/School+Improvement/Comprehensive+Improvement+Planning/Funding+and+Finance.htm> . Use only munis codes and items that apply. Add or delete codes as appropriate. Include a consortium action plan. Final budget approval will be subject to KDE review and amendments may be requested and included in the grant.

1	2	3	4	5
MUNIS CODE	ITEM	EXPLANATION OF EXPENDITURES	Amt. Of Grant Funds	Source & Amt. Of Matching Funds
<i>Example:</i> 550	<i>Communication:</i> <i>Postage</i>	<i>Communication: Postage – postage and fees associated with completing and mailing GRADE assessment materials for all primary students to the assessment vendor. This will occur twice per year (spring and fall).</i>	\$500	
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